

## Project Manager

Location: **Salt Lake City Corporate Office**

Qualifications (Preferred): A bachelor's degree (Construction Management, Architecture, Engineering, and Business are preferred fields of study). On site construction work experience (trade or supervisory), Estimating, Project Administration/Project Support.

Qualifications (Required): High school diploma or equivalent, minimum of 5 years experience in estimating or experience with projects of, at least, \$10M in value. Should be reliable, responsible, presentable, enthusiastic, and demonstrate integrity, good judgement and high self esteem. Excellent written and verbal communication skills (able to clearly express ideas and concepts; uses proper grammar and syntax) are required.

Duties: Monitor project construction and financial activities to ensure the project is completed in accordance with design, budget, and schedule. *Must have previous experience in project management with proven project success.* Experience with Word, Excel, and Outlook is a must. Experience with construction management software such as Contract Manager (Expedition) is helpful.

Salary/Benefits: Competitive Salary, Medical, Dental, 401(K), etc.

Please send resume to Bodell Construction by fax 801-261-1020 or email to [hrdepartment@bodellconstruction.com](mailto:hrdepartment@bodellconstruction.com)